

Intent to Graduate Form

All students who intend to graduate must file this form. A separate form must be completed for each degree to be received. (Please use your full name.)

Name: _____ ID: _____ Division: _____

The name printed above is your full legal name as used by the University, and indicates how it will be printed on your diploma and in the Commencement Program.

Please indicate accent marks, and/or unusual upper and lower case letters. Any substantive name change requires legal documentation.

Name change if necessary: _____
(Be sure to include legal documentation.)

Degree(s) expected: _____

Expected graduation date: August 2009 degree candidate December 2009 degree candidate May 2010 degree candidate

May 2010 graduation ceremony: If you are not graduating in May, please indicate whether you wish to participate in the May 2010 ceremony: Yes No

Note: August or December 2009 degree candidates may walk through the May 2009 ceremonies, but your name will not appear in any of the graduation literature for May 2009.

Filing dates:

for August 13, 2009 is August 1, 2009

for December 17, 2009 is October 1, 2009

for May 21, 2010 is December 1, 2010

Signature _____ Date _____

For May 2010 Candidates: Diplomas will be available at the individual Schools' receptions on Commencement Day (Friday, May 21, 2010). If the diploma is not picked up on Commencement Day, the Office of Student Records will hold it for 2 weeks, then the diploma will be mailed to the address listed on this form. You **must** fill out the address section to insure proper delivery of your diploma.

For August 2009 Candidates: Diplomas will be available for pick up in the Office of Student Records from October 6, 2009 until October 13, 2009. After October 13, 2009, the diploma will be mailed to the address listed on this form. You **must** fill out the address section to insure proper delivery of your diploma.

For December 2009 Candidates: Diplomas will be available for pick up in the Office of Student Records from January 20, 2010 until January 26, 2010. After January 26, 2010 the diploma will be mailed to the address listed on this form. You **must** fill out the address section to insure proper delivery of your diploma.

Please provide your home address (after graduation). Your diploma will be sent to this address if you do not pick it up.

Return this form to: Washington University Office of Student Records, Women's Building, Campus Box 1143, St. Louis, MO 63130 – Fax: (314) 935-8180

(OVER)

Please provide the following information for the alumni and development office:

Name and Title as you would want it to appear in Alumni publications:

__Dr. __Ms. __Mr. __Mrs. ___Other (specify)

Name: _____

Business address (after graduation):

Company Name _____

Phone: _____

Scholarships, Honors, Awards _____

Student Activities _____

Social Fraternity or Sorority _____

Two References who will know your location after graduation:

Name _____ Name _____

Address _____ Address _____

Telephone _____ Telephone _____

FOR GRADUATE STUDENTS (previous degrees):

School _____ Degree _____ Year _____

School _____ Degree _____ Year _____